

# New Program Onboarding

**nopi.**

**Nonprofit Organization for Philanthropic Initiatives**

support@thenopi.org | 617-702-2929

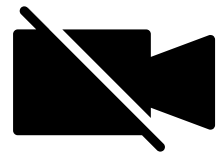
fax 617-843-9298



Company name,  
Gusto Customer

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# We value the well-being and productivity of all meeting participants.



To create a more comfortable and focused environment, we encourage you to turn off your camera if you prefer. Your choice is respected and can help alleviate Zoom fatigue.



This presentation is being recorded for later viewing and listening. We understand that not everyone can attend this presentation in person. That's why we have made arrangements to record this event so that you can watch or listen to it at a later time.



This presentation is being transcribed for individuals with hearing impairment. Please speak clearly and at a moderate pace, mute your microphone when not speaking, and avoid speaking with your mouth full or covering it with your hand. There is no need to take notes as we will share this searchable transcript with you after the call.

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# Introductions

Drop a hello in the chat, sharing your name, title, organization, and location.

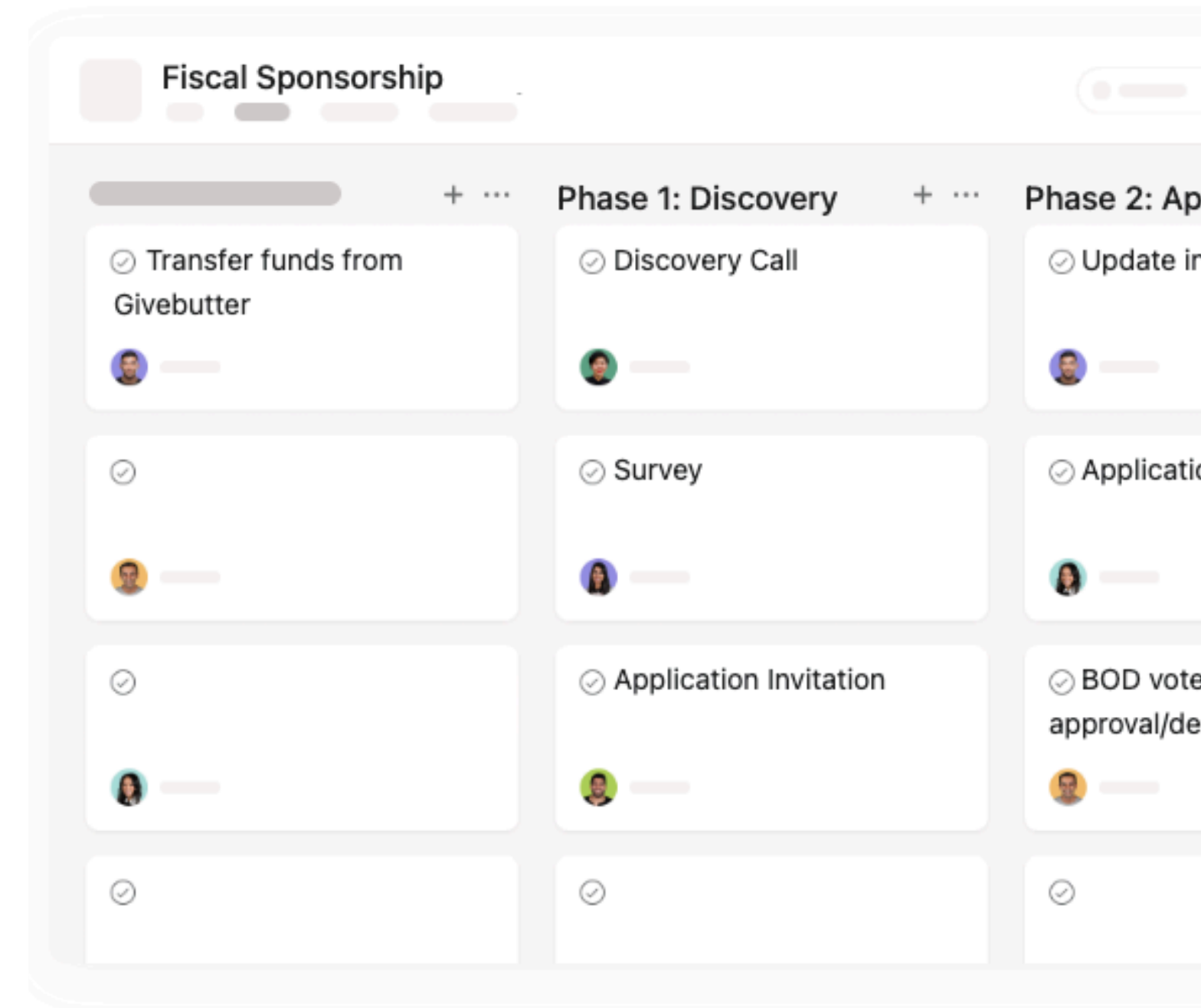
Share your mission, too!



# Welcome!

We are honored to be supporting the incredible work of your organization 🎉

As your fiscal sponsor, we provide a 30-day onboarding process to welcome your program or organization into NOPI.



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# NOPI Support



[NOPI Knowledge Base →](#)

[thenopi.org/toolkit →](https://thenopi.org/toolkit)

[Office Hours →](#)

[support@thenopi.org](mailto:support@thenopi.org)



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# Communication

**Please email the correct address for your needs—like [accounting@thenopi.org](mailto:accounting@thenopi.org) or [support@thenopi.org](mailto:support@thenopi.org)**

- Avoid cc'ing others in the organization to help minimize unnecessary auto-replies and speed up our response time

## **If your matter requires urgent attention**

- Include "URGENT" in your subject line
- Briefly describe the emergency/urgent situation

*NOPI embraces neurodiversity and will always respond to emails with kindness and understanding. We recognize that each of us communicates differently, and we value the patience and empathy we show one another. If anyone has questions or concerns about our communication practices, we encourage open dialogue to ensure we're all comfortable and supported.*



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# Urgencies & Emergencies

## True Emergency

Urgent, time-sensitive matters such as someone being injured at a program event or a critical incident like a fire (in which case, call 911 first). For true emergencies, please send a text to 617-702-2929, and a member of our team will respond as soon as possible.

## Preventable Urgencies

Avoidable with advanced planning (for example, forgetting to make a large purchase and insufficient funds on your expense card) this would not qualify as an emergency. In such cases, we recommend making the purchase out of pocket and requesting reimbursement later.

*NOPI embraces neurodiversity and will always respond to emails with kindness and understanding. We recognize that each of us communicates differently, and we value the patience and empathy we show one another. If anyone has questions or concerns about our communication practices, we encourage open dialogue to ensure we're all comfortable and supported.*

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# Our Team



**Amanda LaFleur**

**Executive Director**

[amanda@thenopi.org](mailto:amanda@thenopi.org) or [ed@thenopi.org](mailto:ed@thenopi.org)

**Melissa Wasilik**

**Program Officer**

[mel@thenopi.org](mailto:mel@thenopi.org) or [support@thenopi.org](mailto:support@thenopi.org)

**Lindsey Stoecklein**

**Compliance Officer**

[compliance@thenopi.org](mailto:compliance@thenopi.org)

## **Technical Assistance**

Pro bono and low-bono TA is available for grant writing, strategic planning, fundraising, and more.

[www.centerforcommunity](http://www.centerforcommunity)

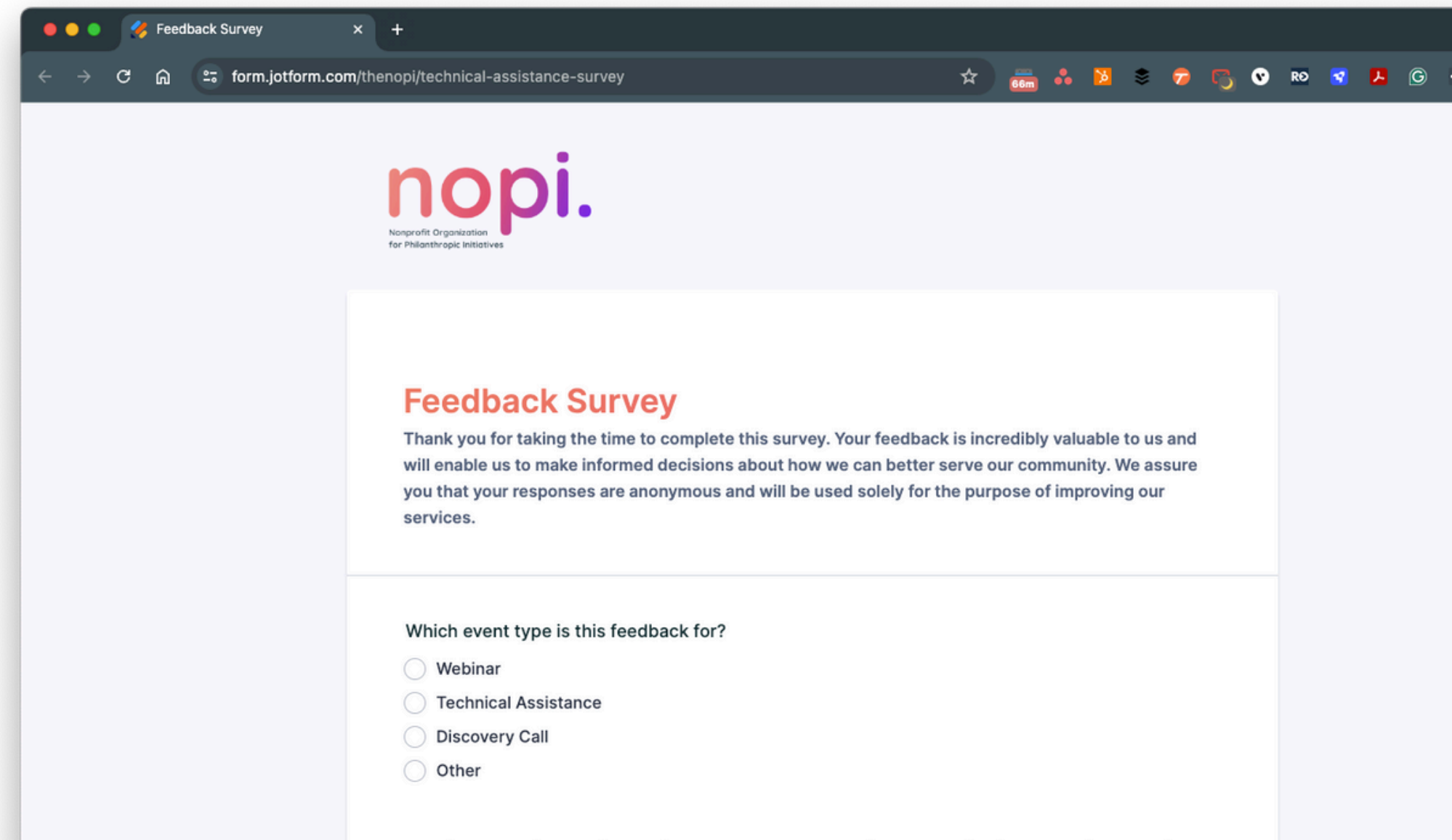
**Nikki Fisher-Quittmeyer**

**Insurance Activist & Risk Consultant**

[nikki@bentonwoodconsulting.com](mailto:nikki@bentonwoodconsulting.com)

# Feedback Surveys & Impact Measurement

Your feedback is incredibly valuable to us and will enable us to make informed decisions about how we can better serve our community. We assure you that your responses are anonymous and will be used solely for the purpose of improving our services.



The screenshot shows a web browser window with the title "Feedback Survey". The address bar displays the URL "form.jotform.com/thenopi/technical-assistance-survey". The page features the "nopi." logo, which stands for "Nonprofit Organization for Philanthropic Initiatives". Below the logo, the heading "Feedback Survey" is displayed in red. A paragraph of text follows: "Thank you for taking the time to complete this survey. Your feedback is incredibly valuable to us and will enable us to make informed decisions about how we can better serve our community. We assure you that your responses are anonymous and will be used solely for the purpose of improving our services." Below this text is a question: "Which event type is this feedback for?". There are four radio button options: "Webinar", "Technical Assistance", "Discovery Call", and "Other".

Feedback Survey

Thank you for taking the time to complete this survey. Your feedback is incredibly valuable to us and will enable us to make informed decisions about how we can better serve our community. We assure you that your responses are anonymous and will be used solely for the purpose of improving our services.

Which event type is this feedback for?

- ☐ Webinar
- ☐ Technical Assistance
- ☐ Discovery Call
- ☐ Other

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# Feedback Surveys & Impact Measurement

By measuring impact, we increase our likelihood of receiving grant funding for NOPI and you!

Most funders require impact measurement in their selection process.

Impact Assessment Survey

As part of our ongoing efforts to improve our programs and services, we are conducting a semi-annual Impact Assessment Survey. This survey aims to understand the effectiveness of our programs and services and identify areas where we can improve.

Your feedback is critical to this process. By sharing your experiences and insights with us, we can better understand the impact of our programs and services on the individuals and communities we serve and make data-informed decisions that will help us achieve our mission to accelerate the sustainability, impact, and success of charitable programs erasing systemic inequities in their communities and beyond.

Thank you in advance for your time and participation. The survey should take approximately eight minutes to complete.

Save Next



# What We Cover Today

- Models of Fiscal Sponsorship
- Project transfers\*
- Compliance
- Fundraising tools
- Employment and benefits
- Payroll
- Expenses
- Accounting procedures
- Fund transfers\*
- Volunteer recruitment platforms
- Grant readiness and tools
- Discounted and donated resources and more!

\* not all will apply to your program or organization

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# Benefits of Fiscal Sponsorship

Fiscal sponsorship allows emerging nonprofits to operate under an established nonprofit organization's legal and financial umbrella. This provides them with a number of benefits, including:

- The ability to accept tax-deductible donations
- Access to grant funding and other resources
- Liability protection
- Business and management support



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# Responsibilities

Fiscally sponsored programs and organizations are responsible for:

- Complying with all applicable laws and regulations
- Managing their own finances and budget (reviewing financial statements)
- Maintaining accurate records
- Submitting receipts in a timely manner
- Submitting required reports to grantmakers
- Never compromising our 501c3 status



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# Resources

NOPI provides a number of resources to its fiscally sponsored programs and organizations, including:

- Access to free and discounted technology, software, and services
- Training and workshops on nonprofit management topics
- Mentorship from experienced nonprofit professionals
- Networking opportunities with other fiscally sponsored programs and donors



# Models of Sponsorship

A, C, or F



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# Model A

## Direct or Comprehensive

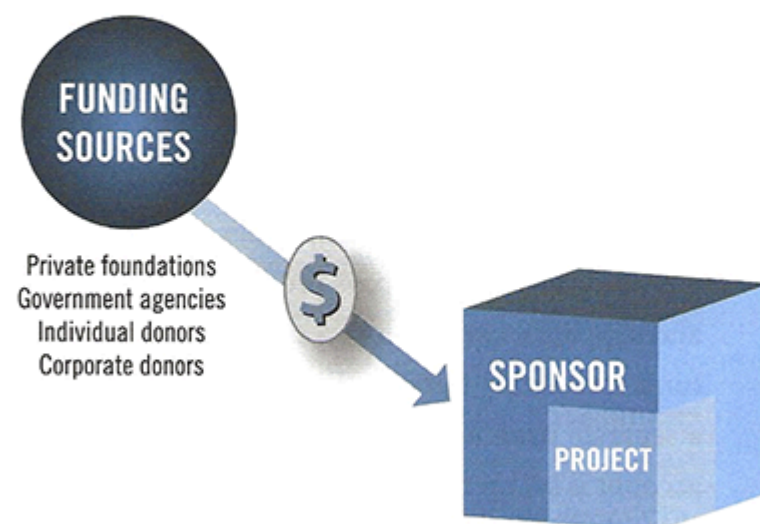
The Program is a direct program of NOPI, not a separate organization.

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# Model A

## Fiscally Sponsored Programs

### MODEL A — DIRECT PROJECT —



## Direct or Comprehensive

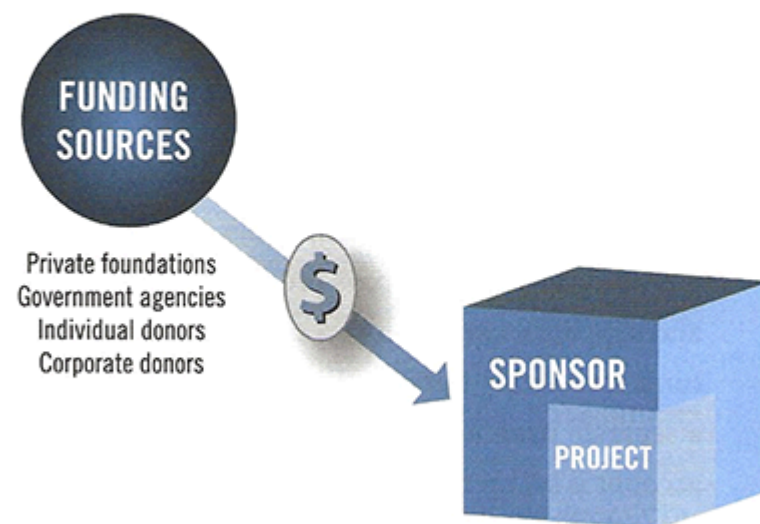
### Legal Structure

- Unincorporated
- Direct Program of NOPI
- Operate under NOPI's EIN
- Operate under NOPI's 501c3 Designation
- Operate under NOPI's insurance
- No board of directors  
may have an advisory board

# Model A

## Fiscally Sponsored Programs

### MODEL A — DIRECT PROJECT —



## Direct or Comprehensive Employees & Contractors

- Employees of NOPI
- Contractors of NOPI
- Under NOPI's workers comp
- Under NOPI's benefits plan

### Knowledge Base | HR

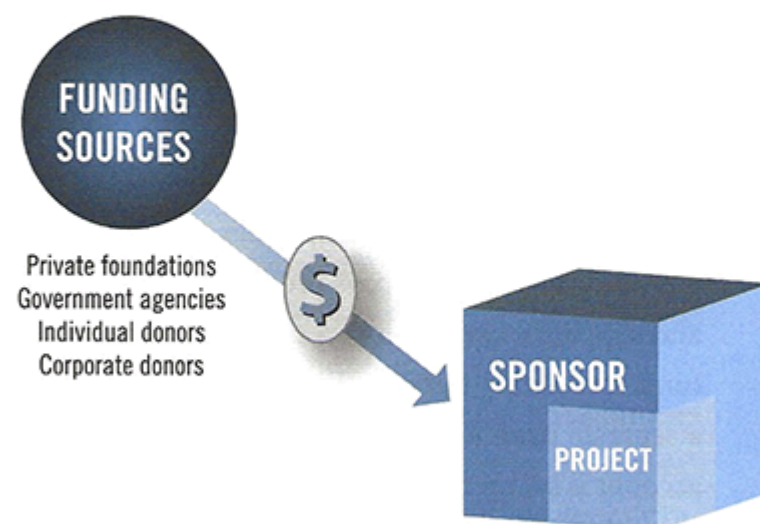
HR

[thenopi.org](https://thenopi.org)

# Model A

## Fiscally Sponsored Programs

### MODEL A — DIRECT PROJECT —



## Direct or Comprehensive

### Funding Distribution

- Contributions made to NOPI
- 90% of contributions are designated to the program
- 10% designated to admin (min \$100/mo)

#### Is there a "fee" for fiscal sponsorship?

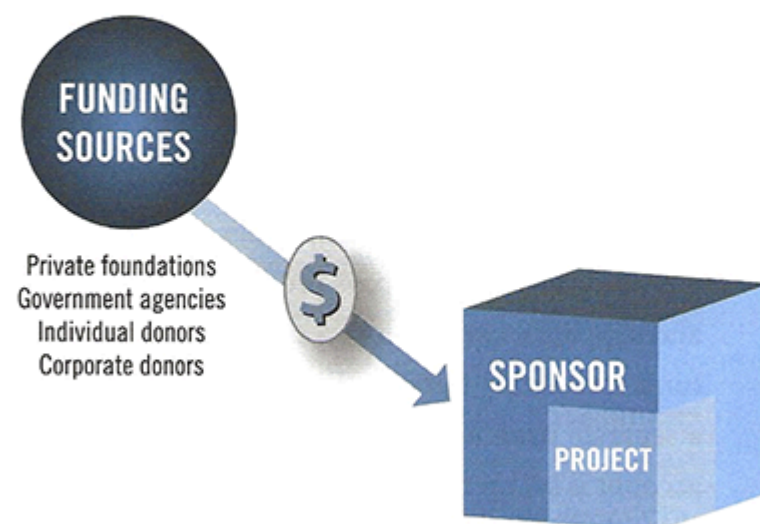
There is no fee for fiscal sponsorship. However, to support your mission, 10% of all contributions, such as donations, grants, sponsorships, and others, will cover administrative costs for your program.

💡 [thenopi.org](https://thenopi.org)

# Model A

## Fiscally Sponsored Programs

### MODEL A — DIRECT PROJECT —



## Transferring Programs

- Copy of fiscal sponsor agreement
- Notice to former sponsor
- Project transfer agreement
- Funds transfer

### Transferring from another fiscal sponsor

Here's what happens when a project moves from one fiscal sponsor to another

[thenopi.org](https://thenopi.org)

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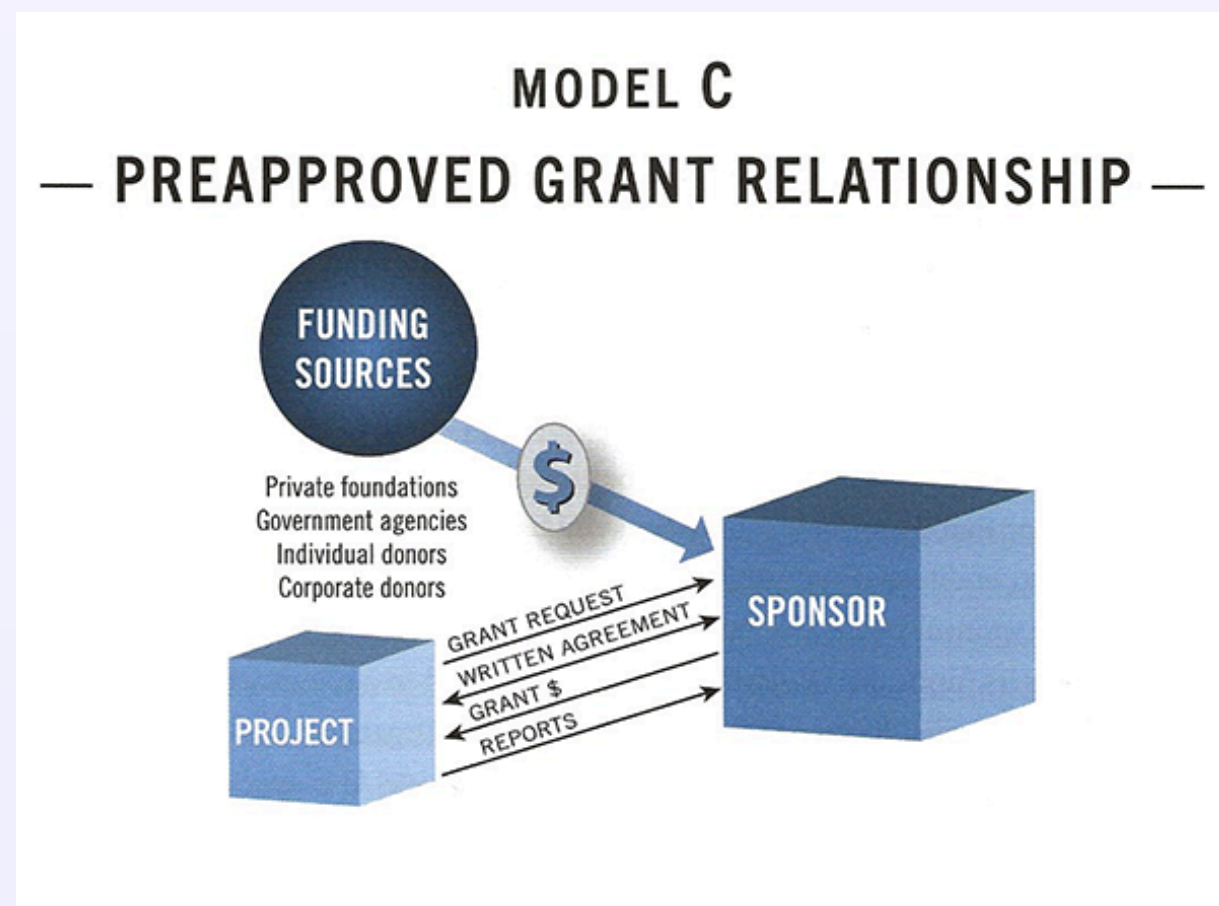
# Model C

## Pre Approved Grant

The Program is a direct program of an organization separate from NOPI.

# Model C

## Fiscally Sponsored Projects



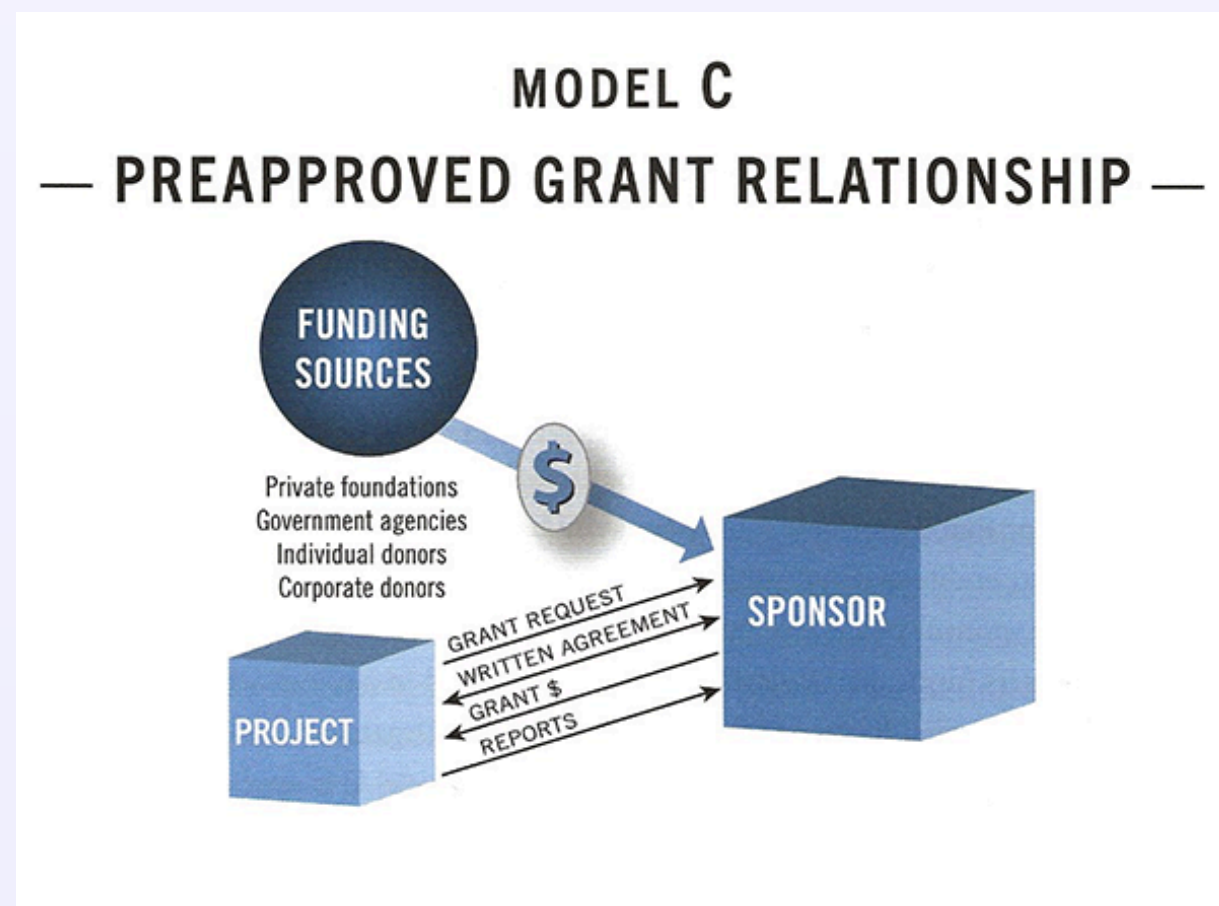
## Pre-Approved Grant Relationship

### Legal Structure

- Incorporated
- Direct program or project of a separate organization
- FSO has its own EIN
- FSO may or may not have a 501c3 Designation
- FSO has its own insurance
- FSO has a board of directors  
may also have advisory boards

# Model C

## Fiscally Sponsored Projects



## Pre-Approved Grant Relationship

### Employees & Contractors

- Can be employees of NOPI or FSO
- Can be contractors of NOPI or FSO
- Can be under NOPI's workers comp or FSO
- Can be under NOPI's benefits plan or FSO

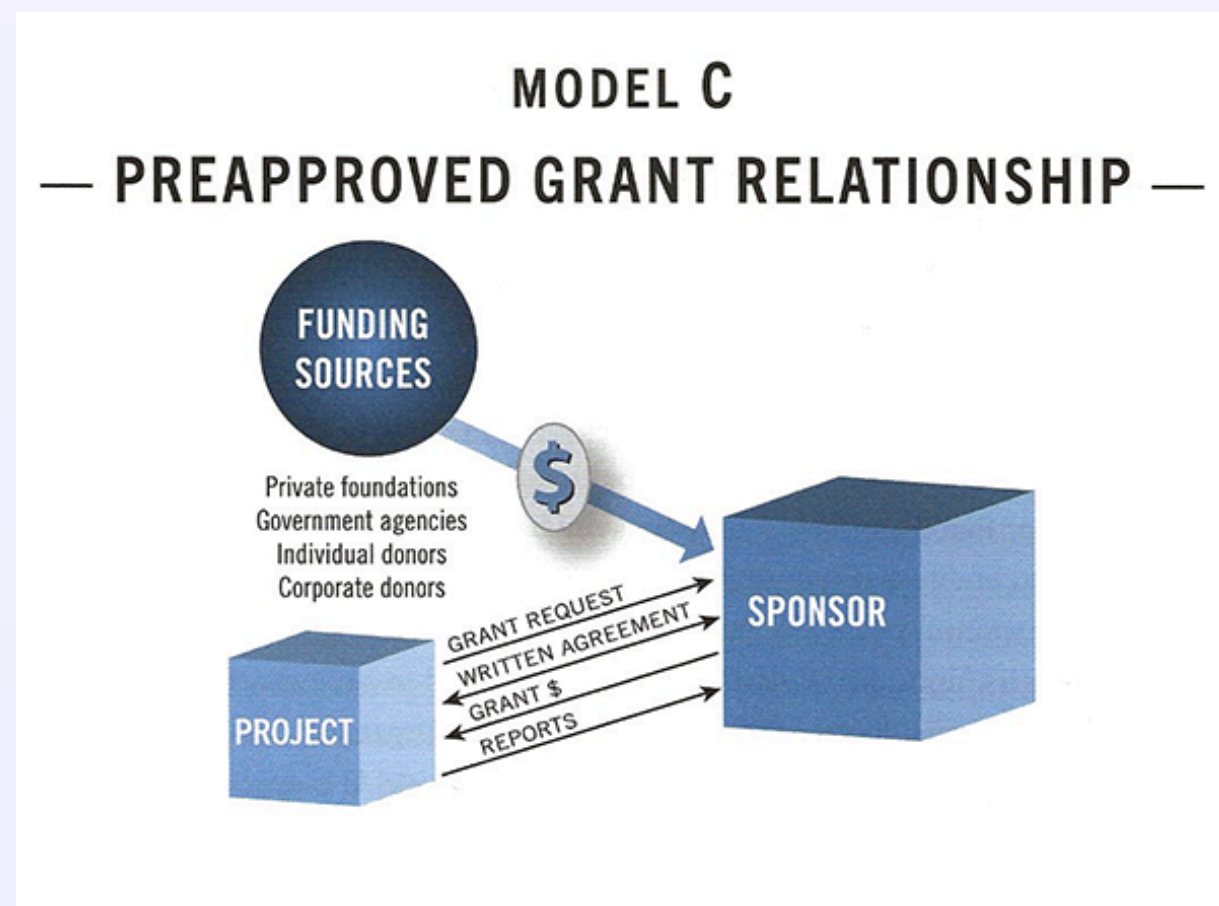
**Knowledge Base | HR**

HR

 [thenopi.org](https://thenopi.org)

# Model C

## Fiscally Sponsored Projects



## Pre-Approved Grant Relationship

### Funding Distribution

- Contributions made to NOPI
- 90% of contributions are designated to the FSO
- 10% designated to admin (min \$100/mo)

#### Is there a "fee" for fiscal sponsorship?

There is no fee for fiscal sponsorship. However, to support your mission, 10% of all contributions, such as donations, grants, sponsorships, and others, will cover administrative costs for your program.

💡 thenopi.org

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## Model F

# Technical Assistance

A separate organization receives technical assistance from NOPI.

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# Model F

## Fiscally Sponsored Organizations



## Technical Assistance

### Legal Structure

- Incorporated
- FSO has own EIN
- FSO has own 501c3 Designation
- FSO has own insurance
- FSO has a board of directors  
may also have advisory boards

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# Model F

Fiscally Sponsored Organizations



## Technical Assistance

### Employees & Contractors

- Can be employees of NOPI or FSO
- Can be contractors of NOPI or FSO
- Can be under NOPI or FSO workers comp
- Can be under NOPI or FSO benefits plan

**Knowledge Base | HR**

HR

 [thenopi.org](https://thenopi.org)

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# Model F

Fiscally Sponsored Organizations



## Technical Assistance

### Funding Distribution

- Contributions made to organization
- Sliding scale billed monthly
- **Additional costs or fees** may be billed monthly depending on services provided

# Tools & Resources

## community of sharing

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# Software & Technology

- Free and Discounted Platforms →

Google Workspace



**Most platforms/SAAS offer nonprofit pricing, and all offer sales tax exemption. Contact us to request documents needed for your platform/s of choice.**

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# Software & Technology

- Free and Discounted Platforms →

**techsoup**



Google Workspace

Most platforms/SAAS offer nonprofit pricing and all offer sales tax exemption. Contact us to request documents needed for your platform/s of choice.

| Model A  | Model C   | Model F   |
|--|---|---|
| Join NOPI's account  | <b>Has 501c3:</b> Create org account<br><b>No 501c3:</b> Join NOPI's account  | Create org account  |
| <a href="https://faq.thenopi.org/en/knowledge/join-techsoup">https://faq.thenopi.org/en/knowledge/join-techsoup</a>      | <a href="https://www.techsoup.org/joining-techsoup/registration">https://www.techsoup.org/joining-techsoup/registration</a> | <a href="https://www.techsoup.org/joining-techsoup/registration">https://www.techsoup.org/joining-techsoup/registration</a> |
| Some SAAS like Google Workspace and <a href="#">Zoom</a> must be requested through us directly and not through TechSoup. |   |   |

TechSoup supports nonprofits, charities, and libraries by providing access to donations and discounts on software, hardware, and services from major brands.

Admin fees charged by TechSoup are deducted as a program expense or billed back to the organization.



**Join TechSoup**

FSOs may utilize our TechSoup membership for discounted and donated hardware, software, and Software as a service (or SaaS).

 [thenopi.org](https://thenopi.org)

| Model A   | Model C   | Model F   |
|---|---|---|
| <b>Option 1:</b> Join NOPI's account:<br><a href="#">Click here to request access</a>                                     | <b>With 501c3:</b> Apply for nonprofit discount through <a href="#">TechSoup</a>  | Apply for nonprofit discount through <a href="#">TechSoup</a>   |
| <b>Option 2:</b> Apply NOPI's discount to an existing Zoom account:<br><a href="#">Click here to request instructions</a> | <b>Without 501c3:</b> See Model A option 1 and 2  | Once account is approved by TechSoup, <a href="#">buy Zoom discount here →</a>  |
| <b>Sales Tax Exemption:</b> <a href="#">Add NOPI's Sales Tax Exemption to an existing account →</a>                       | <b>Sales Tax Exemption:</b> Your org or ours depending on 501c3 status<br><a href="https://support.zoom.us/hc/en-us/articles/208186963-Tax-exemption">https://support.zoom.us/hc/en-us/articles/208186963-Tax-exemption</a> | <b>Sales Tax Exemption:</b> Your org or ours depending on 501c3 status<br><a href="https://support.zoom.us/hc/en-us/articles/208186963-Tax-exemption">https://support.zoom.us/hc/en-us/articles/208186963-Tax-exemption</a> |

Zoom, [Microsoft Teams](#), and [Google Meet](#) are popular video conferencing platforms that offer free plans for nonprofits. Model A FSPs must request access to join our video conference tools, while some Model Cs and Model F FSOs will need to acquire their own accounts.

Subscription fees are deducted as a program expense or billed back to the organization.



| Model A   | Model C  | Model F  |
|---|--|--|
| <b>Option 1:</b> Join NOPI's account:<br><a href="#">Click here to request access</a> | <b>With 501c3:</b> Apply through <a href="#">Canva for Nonprofits</a>  | Apply through <a href="#">Canva for Nonprofits</a>   |
| <b>Sales Tax Exemption:</b> Already included  | <b>Without 501c3:</b> Join NOPI's account <a href="#">here to request access</a>   | <b>Sales Tax Exemption:</b> Your org's <a href="https://www.canva.com/help/tax-exempt-invoice/">https://www.canva.com/help/tax-exempt-invoice/</a> |
|   | <b>Sales Tax Exemption:</b> You org or ours depending on 501c3 status<br><a href="https://www.canva.com/help/tax-exempt-invoice/">https://www.canva.com/help/tax-exempt-invoice/</a> |  |

Canva is an easy-to-use online graphic design tool. Use it to create social media posts, presentations, posters, videos, logos and more. Model A FSPs must request access to join our video conference tools, while some Model Cs and Model F FSOs will need to acquire their own accounts.

License fees and printing costs are deducted as a program expense or billed back to the organization.



| Model A  | Model C  | Model F   |
|--|--|---|
| Join NOPI's account:<br><a href="#">Click here to request access</a> | <b>With 501c3:</b> <a href="#">Apply for the Google Nonprofit Grant</a>                    | <b>With 501c3:</b> <a href="#">Apply for the Google Nonprofit Grant</a> |
|  | <b>Without 501c3:</b> Join NOPI's account:<br><a href="#">Click here to request access</a> |   |

Help your nonprofit or charitable program collaborate more effectively with smart, secure business apps like Gmail, Docs, Calendar, Drive, and Google Meet. The Google Grant for Nonprofits has many benefits including a generous \$10,000 per month Google Ad spend.

Google Workspace



# **Accounting & Finance**

money in & money out

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# Fiscal Sponsorship: Holistic Financial Oversight

- **Mazlo.** Dedicated bank account and debit cards for day-to-day expenses, self-serve reimbursement for out-of-pocket and mileage, expense management, and receipts
- **Givebutter.** Online fundraising tools, donor management, donor relations, and communication.



# Receiving Funds (Pledges)

## Givebutter Users

Instantly log pledged donations, matching gifts, and sponsorships as they are pledged.



- Go to <https://dashboard.givebutter.com>
- Go to Transactions
- Switch to the Pledges tab above the table
- Select + Add pledge and customize all the necessary details

## Mazlo

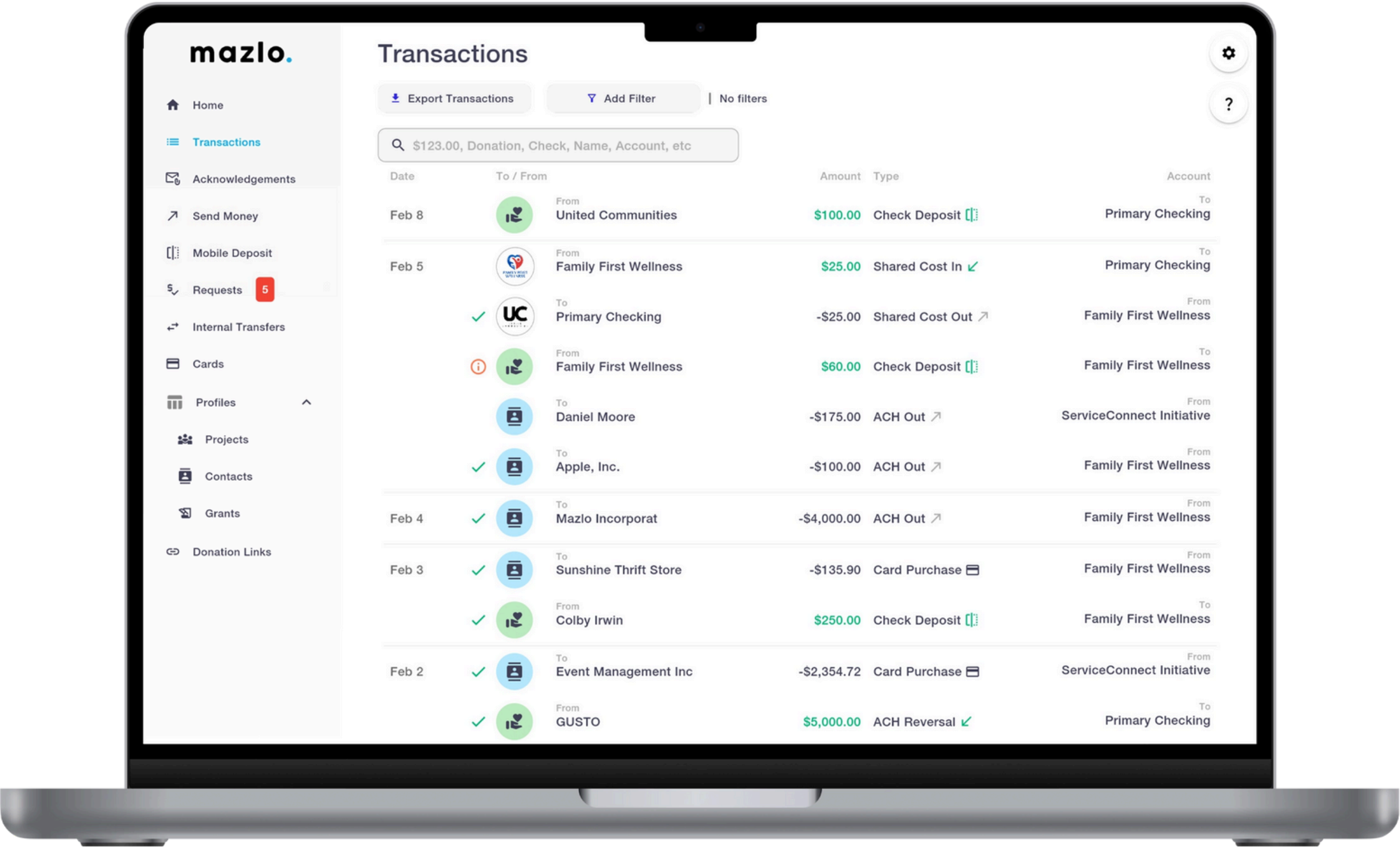
Follow the simple steps below to request donations, sponsorships, registration fees, etc.

- <https://learn.mazlo.com/donation-campaigns/create-a-new-donation-campaign>

# mazlo.

Mazlo Log In →

Simplified accounting,  
banking, compliance, and  
fundraising so you can  
focus on your mission,  
not your back office.



# Paying Bills/Invoices/Contractors

m. Project Knowledge Base

## Add a Contact for a Recipient and Upload a W9

Create a contact profile for a recipient, where you can request payment details, upload pertinent documents, and track payments made with your fiscal sponsor's approval...

### Add a Contact for a Recipient and Upload a W9 | Project Knowledge Base

Create a contact profile for a recipient, where you can request payment details, upload pertinent documents, and track payments made with your fiscal sponsor's approval.

m. [mazo.com](https://mazo.com)

m. Project Knowledge Base

## Create a Payment Request

Whether you need to pay for a good, service, or reimbursement, you can easily send a payment request to pay a recipient via ACH, paper check, or wire transfer.

### Create a Payment Request | Project Knowledge Base

Whether you need to pay for a good, service, or reimbursement, you can easily send a payment request to pay a recipient via ACH, paper check, or wire transfer.

m. [mazo.com](https://mazo.com)

# mazlo.

Mazlo Knowledge Base →

support@mazlo.com

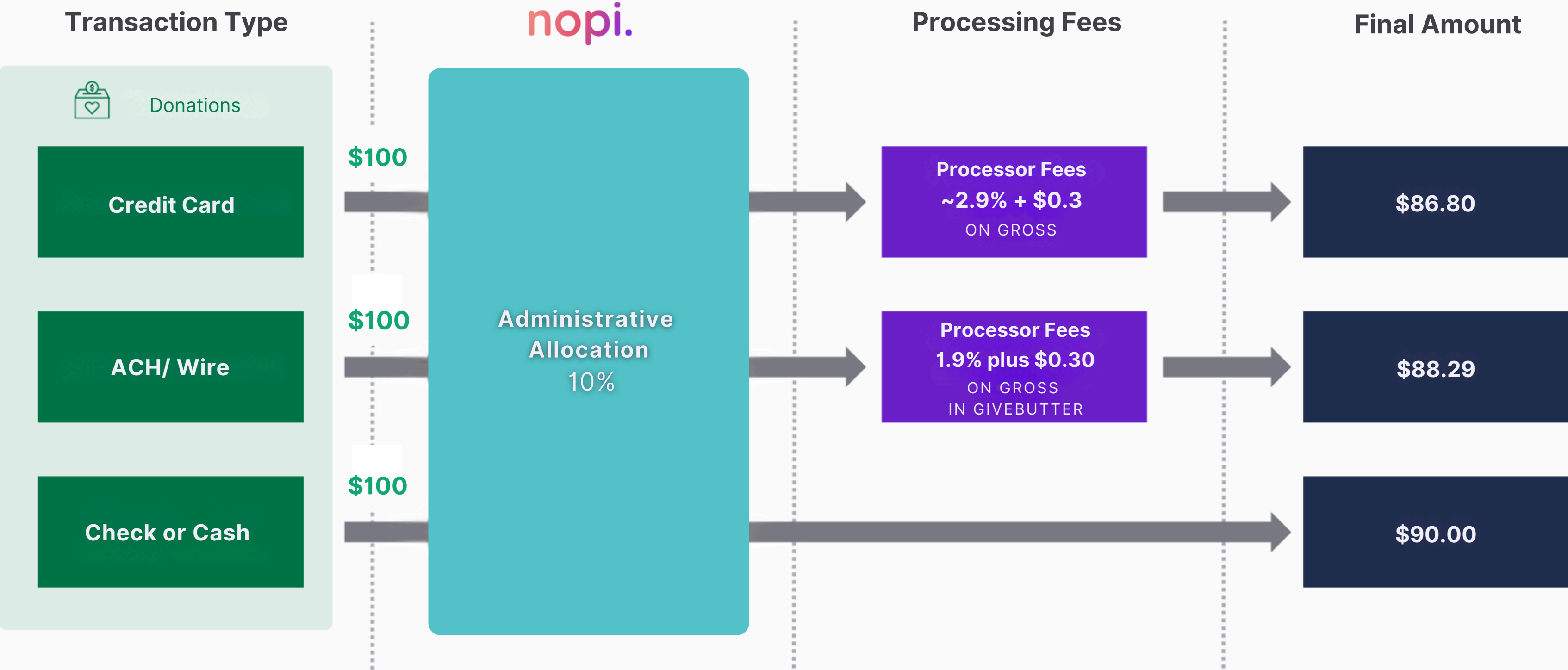
m. Project Knowledge Base

# Welcome to Mazlo!

## Welcome to Mazlo! | Project Knowledge Base

Hello and welcome! We're thrilled to have you join Mazlo as a Project and are grateful for the amazing work you do to create a brighter future. In this guide, we'll help you navigate the key features of Mazlo to help you...

m. mazlo.com



# Sales Tax Exemption

**All FSPs and FSOs are eligible for sales tax exemption** on all program-related purchases and subscriptions. Because **recouping sales tax after it's been paid can be time-consuming** (and sometimes impossible), an **approved vendor list** for your team can be very helpful. This ensures that each vendor has a copy of your organization's (FSOs) or our (FSPs) sales tax exemption on file.



## Sales Tax Exemption

Fiscally sponsored programs are exempt from sales tax on program-related expenses.

[thenopi.org](https://thenopi.org)

# Payroll

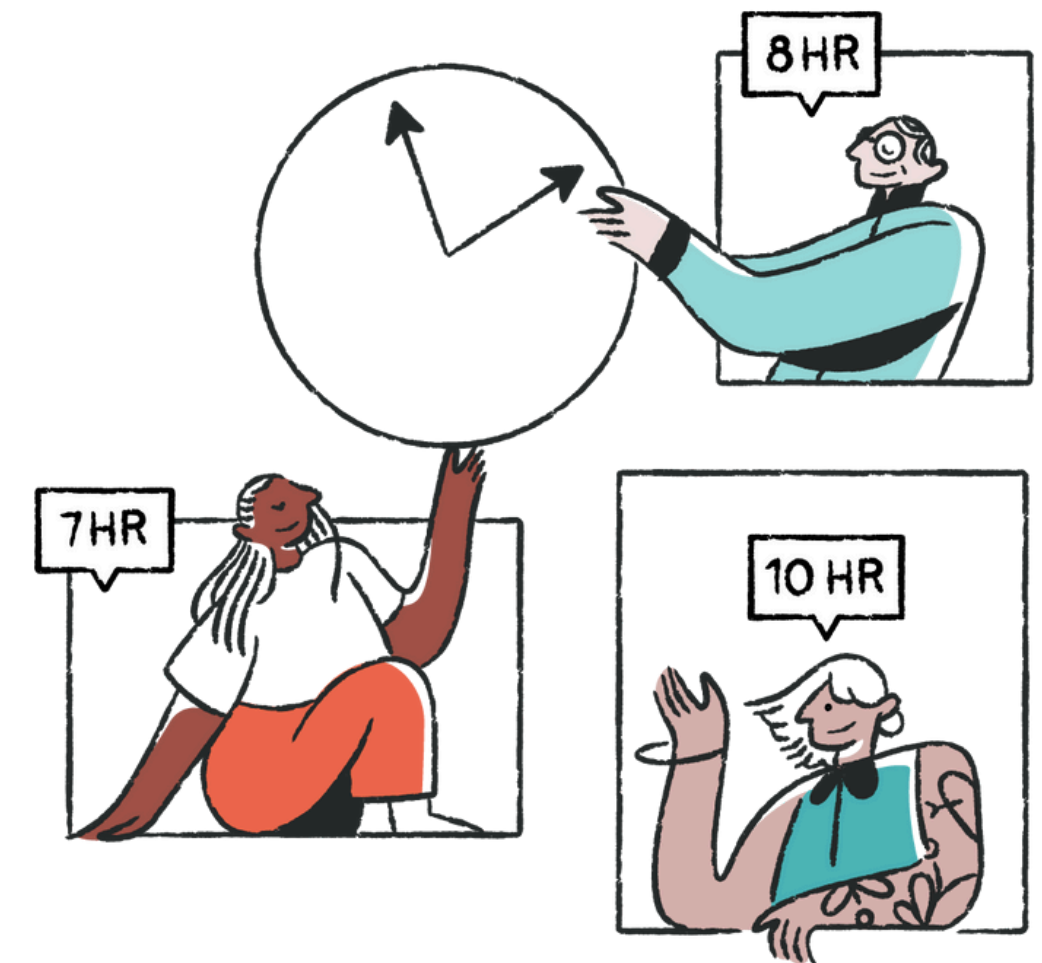
NOPI is the employer of record (EOR) for our Model A FSOs and some of our Model C & F FSOs. Program Directors must [register new Employees and Independent Contractors](#) before payroll can begin.

- Employees

[Paid via Gusto →](#)

- Independent Contractors

[Submit invoices in Mazlo →](#)



**Knowledge Base | HR**

HR

 thenopi.org

# Fundraising

## grants and donations



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## Grant Resources

**instrumentl**

Instrumentl is \$23.66 per month, per user (reg \$304 per month) paid annually. [Click here to request access](#)

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## Donations



**Givebutter**



Double *the* Donation  
matching gifts made easy

**Chariot**

Givebutter is a free online fundraising tool with the option for donors to cover the platform fees.

We will send you instructions for setting up your account.

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## Service/Event Fees

- Technical Assistance
- Event Sponsorship
- Consulting
- Event Vendors
- Participation Fees

Donated and discounted fees must have an equitable application and tracking process to ensure that they are distributed fairly and that their impact can be measured.

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## In-Kind Contributions



Create a free account at

[catalog.good360.org/marketplace/sign-in](https://catalog.good360.org/marketplace/sign-in)

[Report in-kind donations here](#)

# HR & Payroll

## growing your team

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# Costs

## Variables

- Workers compensation
- 3% contribution on 401(k)
- Benefit contributions
- Payroll taxes

## Add-ons

- Health premium stipend
- Home office stipend
- Cell phone stipend

### Hire an Employee

All employees hired by fiscally sponsored organizations are considered employees of NOPI.

 thenopi.org

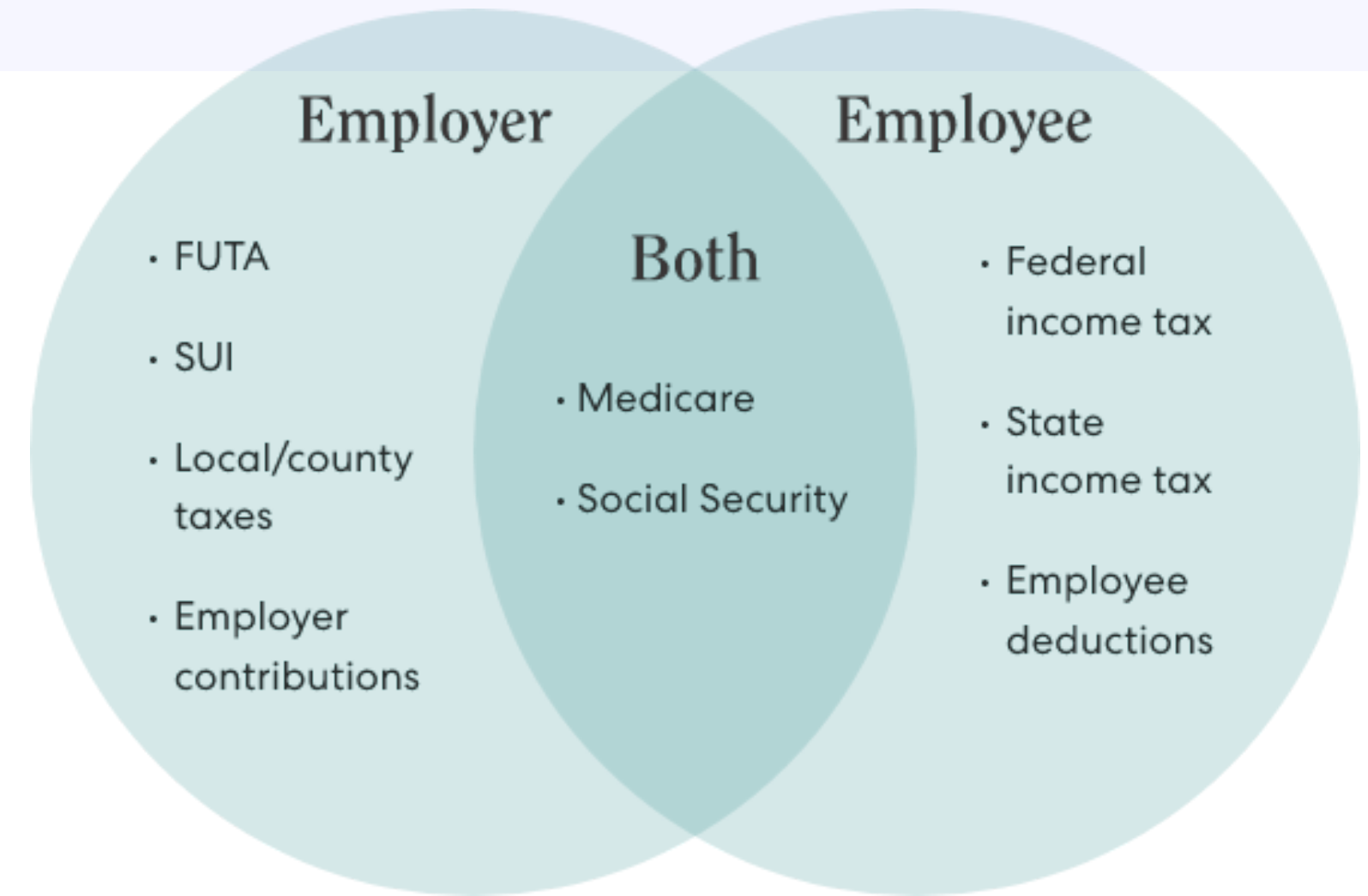
## \$50 per team member

per month for Model A; 1% of employee compensation (min \$50/employee per month) for Model C & F.

- **Time tracking** system and reporting
- **Payroll processing** on the 1st and 15th
- **Direct deposit** or +\$1.50 per check
- **Compliance** HR, withholding, I9, W4, W2, paystubs, etc.
- **Access to benefits** including medical, dental, vision, discount plan, and 401(k)\*
- **Flexible PTO** and paid holidays

# Payroll Taxes

- Sponsorees are responsible for employer taxes for the locality and state where the employee lives and works
- NOPI handles all federal, state, and local compliance
- Sponsorees are exempt from FUTA



nopi.

## Employer of Record | NOPI

Having NOPI as the employer of record for Model A and some Models C and F, fiscally sponsored organizations through our partnership with Gusto, offers several key benefits to smaller nonprofits and grassroots...

💡 nopi.



[New Hire Cost Calculator →](#)

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# Benefits

Employees are eligible for benefits 30 days after hire.

- Gusto Wallet app
- Medical
- 401(k)
- Dental
- Vision
- Basic Life
- Long-Term Disability
- Flexible PTO
- Paid Holidays



# Cost of Benefits

Contributions are pre-tax. Programs may choose to reimburse employees after taxes for premiums, cell phone, travel, and more. Benefits begin after the 1st of the month, 30 days after hire. Dismissed employees receive benefits through the last day of the month, on or after termination



| Benefit              | Employee Pays   | Program Pays  |
|----------------------|---|---|
| Medical*             | 0% of premium<br>100% for dependents<br><br>0% of premium for employee<br>100% of premium for dependents<br>After Jan 1, 2024 | 100% of premium<br>tier 1 plan<br>ranges \$600-\$800<br><br>0% of premium for employee<br>100% of premium for dependents<br>After Jan 1, 2024 |
| Dental*              | \$33.07 per month   | \$33.06 per month   |
| Vision*              | \$9.36 per month  | \$0   |
| 401K                 | Optional contribution   | 3% of compensation  |
| Basic Life           | \$0   | \$8.50 per month  |
| Long-term Disability | 0%  | 100% of premium   |

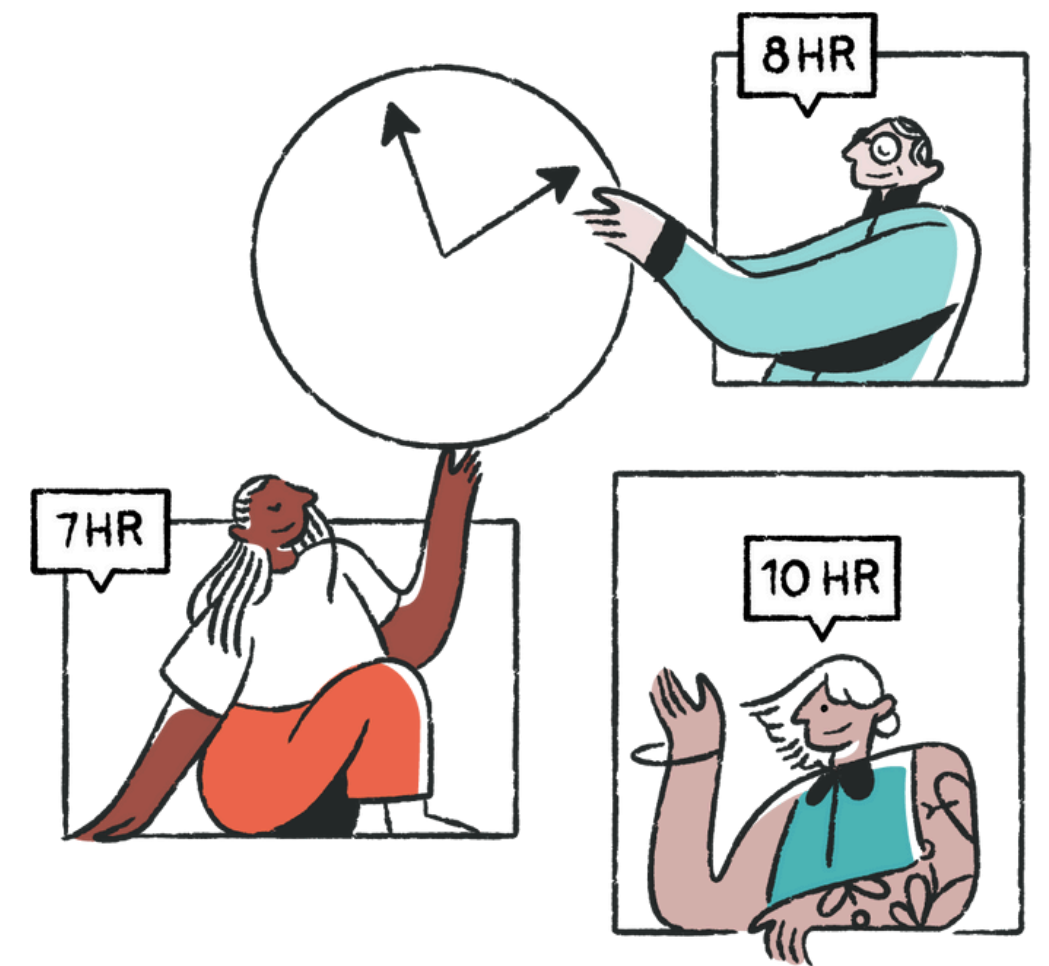
\*Benefit is subject to federal COBRA and state continuation after termination of employment ends.

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# Flexible PTO

We work hard but also believe that taking time off is personally and professionally essential. We do not limit the number of sick and vacation days employees may take during the year. Team members are expected to balance their work and time off appropriately.

PTO can be taken for various reasons, including planned vacations, personal days off, illness, bereavement, etc. Flexible PTO is a means to encourage the work-life balance and workplace flexibility we are known for.



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# Paid Holidays

- New Year's Day
- Martin Luther King, Jr. Day
- Presidents' Day
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Indigenous Peoples Day
- Veterans Day
- Thanksgiving
- Day After Thanksgiving
- Winter Break (12/25 - 12/31)

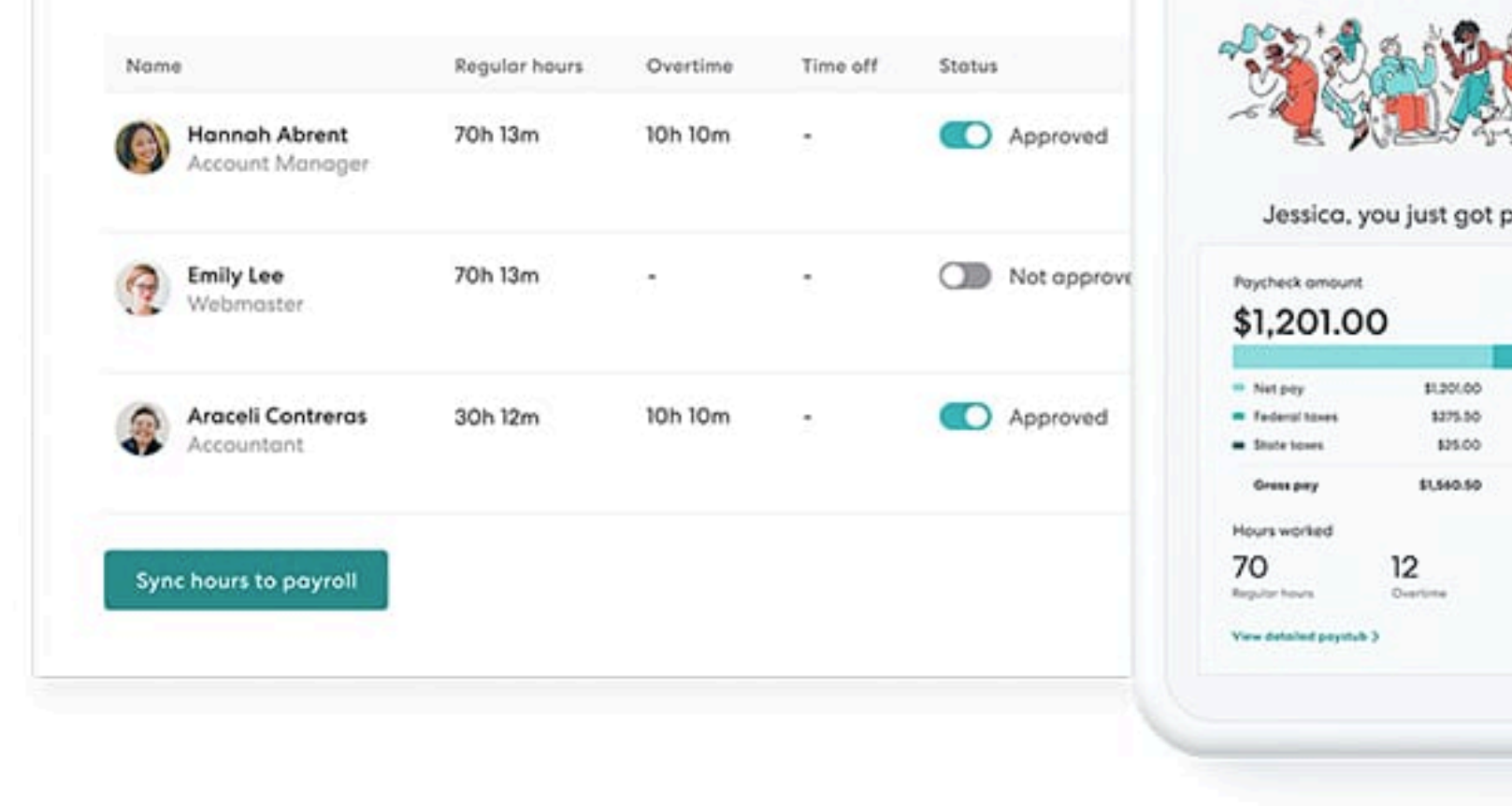


# Time Tracking

1. Accept our email invite to Gusto
2. Download the Gusto Wallet mobile app or log in online →
3. Log time as an employee, or contractor →

\*Volunteers track time in Clockify.

\*\* Exempt employees do not track time.



## Download the Gusto mobile app

If your employer uses Gusto, you get access to the free Gusto Wallet app. It's a smart new way to track, save, and access your hard earned money

 Gusto / Jun 25



# Common Questions

**What paperwork do employees need to complete?**

W4, I9, Confidentiality Agreement, eWorkplace Policy, and a Non-Solicitation Agreement

**Do employees submit an invoice?**

No. Non-exempt employees will track their time in our time-tracking system. Supervisors will approve time prior to each payroll.

**How often is payroll?**

Pay days are direct deposit on the 15th and last day of each month.

# Common Questions

How are pay stubs and W2s distributed?

Gusto Wallet is a free platform that allows employees to complete their W4 and I9 online, access pay stubs and W2s, and set up an interest bearing checking account. [Download Gusto Wallet →](#)

Anything else we should know?

As we employ across the United States and labor laws vary state by state, we practice due diligence on a state by state basis for our on-site and remote workers. [Access Labor Law ePosters →](#)



Please send your questions to [hr@thenopi.org](mailto:hr@thenopi.org)

**Insurance**

protecting assets & managing risk



|                        | Model A                            | Model C | Model F |
|------------------------|------------------------------------|---------|---------|
| Directors & Officers   | ✓                                  | ✗       | ✗       |
| General Liability      | ✓                                  | ?       | ✗       |
| Professional Liability | ✓                                  | ?       | ✗       |
| Special Event Coverage | <a href="#">Special Event Link</a> |         |         |

Additional coverage is required at cost for activities that involve vehicles, children, medical care, water, or horses. Incorporated entities may need additional coverage. We will be sure to email you an insurance assessment form after this onboarding.



Please send your insurance questions to [support@thenopi.org](mailto:support@thenopi.org).



**Nikki Fisher-Quittmeyer**

# Technical Assistance

signposting, consulting, &  
volunteers



|                          | Model A | Model C | Model F |
|--------------------------|---------|---------|---------|
| Bookkeeping              | ✓       | *       | *       |
| HR & Payroll             | ✓       | *       | *       |
| State Filings            | ✓       | *       | *       |
| Federal Filings (990)    | ✓       | *       | *       |
| Fundraising Plan         | *       | *       | *       |
| Strategic Plan           | *       | *       | *       |
| Website Building/Support | ✓       | *       | *       |
| Google Grant             | ✓       | *       | *       |
| Incorporation            | ✓       | *       | *       |
| 501c3 Application        | ✓       | *       | *       |

\* limited pro bono or sliding scale support available

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# Pro Bono Support & Volunteers



- Model F and Model Cs with 501c3 designation may [apply for a standalone Catchafire account.](#)
- All others will be invited to our Catchafire. [Click here to request access.](#)
- [Click here to request access](#) to Catchafire, taproot, and Benevity

# Find it in the Knowledge Base

Access the FAQ →

